



## February Meeting Minutes

Northwest Florida State College

2/18/2025 3:00 PM CST

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

### Attendance

#### Present:

Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Jon Ward (remote), Rudy Wright

#### Absent:

Cory Fosdyck

#### Board Attorney:

Hayward Dykes

#### NWFSC President:

Mel Ponder

#### I. Board of Trustees

 [Board of Trustees Agenda Cover Page.pdf](#)

A. Call to Order – 3:07 p.m.

B. Approval of Agenda

**Motion: The Board approves the Agenda, as presented.**

Motion moved by Rhea Goff and motion seconded by Megan Harrison.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business

#### 1. Consent Agenda

 [Consent Agenda Cover Page.pdf](#)

**Motion: The Board approves the Consent Agenda, as presented.**

Motion moved by Don Litke and motion seconded by Rhea Goff.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

a. Regular Meeting Minutes

 [Draft January Meeting Minutes.docx](#)

b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda Supporting Materials BOT February 2025.xlsx](#)

 [Open Position Report BOT February 2025.xlsx](#)

## 2. Action Items

 [Action Items Section Cover Page.pdf](#)

- a. 2025-2026 Academic Calendar (Presenters: Cristie Kedroski)

 [2025-2026 Academic Calendar Memorandum.docx](#)

 [2025-2026 Academic Calendar.xlsx](#)

 [Revised 2025-2026 Academic Calendar.xlsx](#)

**Motion: The Board of Trustees approves the 2025-2026 Academic Calendar, as presented.**

Motion moved by Rhea Goff and motion seconded by Megan Harrison.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- b. NWFSC Foundation Endowments (Presenters: Chris Stowers)

 [NWFSC Foundation Endowments Memorandum.docx](#)

 [CCB Community Bank Scholarship Endowment.pdf](#)

 [Leroy and Pam Donald Nursing Endowment.pdf](#)

 [Pulley Memorial Scholarship Endowment Donor Agreement.pdf](#)


 [Rosenbaum Scholarship Endowment Donor Agreement.pdf](#)

**Motion: The Board of Trustees approves the creation of the CCB Community Bank Scholarship Endowment, Leroy and Pam Donald Nursing Endowment, The Rosenbaum Family Scholarship Endowment, and the Donald C. Pulley Memorial Scholarship Endowment Agreement, as presented.**

Motion moved by Megan Harrison and motion seconded by Rhea Goff.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- c. South Walton Expansion: Permanent Electrical Easement with CHELCO (Presenters: Whitney Rutherford)

 [South Walton Expansion: Permanent Electrical Easement with CHELCO .docx](#)

 [CHELCO South Walton Permanent Electrical Easement.pdf](#)

**Motion: The Board of Trustees approves granting the permanent electrical easement to CHELCO to power the newly built educational facilities at the South Walton Center, as presented.**

Motion moved by Rhea Goff and motion seconded by Rudy Wright.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- d. One Okaloosa EDC Office Space Lease Renewal (Presenters: Whitney Rutherford)

 [One Okaloosa EDC Office Space Renewal Memorandum.docx](#)

 [One Okaloosa EDC Lease Renewal 2024-2027.docx](#)

 [One Okaloosa Lease 2021-2024.pdf](#)

**Motion: The Board of Trustees approves the enclosed lease**

**extension with One Okaloosa, The Economic Development Council of Okaloosa County, as presented.**

Motion moved by Megan Harrison and motion seconded by Rhea Goff.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

- e. Solicitations Listing (Presenters: Cristie Kedroski)

 [Solicitations Listing Memorandum.docx](#)

 [Solicitations Listing February 2025.pdf](#)









**Motion: The Board of Trustees approves the request to post a solicitation for custodial services and landscape maintenance services, as presented.**

Motion moved by Rhea Goff and motion seconded by Don Litke.

Vote for: Goff, Harrison, Kelley, Litke, Peacock, Ward, Wright

3. Informational/Discussion Items

 [Information Items Section Cover Page.pdf](#)

- a. Center for Innovative Teaching and Learning Presentation (Presenters: Shelby Lennon)
- b. NWFSC Foundation Trustee Liaison Report (Presenters: Don Litke)
-  [Trustee Liaison Report Memorandum.docx](#)
-  [Trustee Liaison Report Supporting Materials.pdf](#)
- c. Standing Information Items (Presenters: Cristie Kedroski, Whitney Rutherford)
-  [Standing Information Items Memorandum.docx](#)
-  [Grants Development Listing.pdf](#)
-  [Legal Claims Listing.pdf](#)
-  [Purchases over \\$65,000 Not Requiring Approval.xlsx](#)
- d. Financial Report (Presenters: Cristie Kedroski)
-  [Financial Report Memorandum.docx](#)
-  [Financial Report - January 2025.pdf](#)
- e. Chair's Comments (Presenters: Lori Kelley)
- f. President's Report (Presenters: Mel Ponder)

4. Announcements

- F. Adjourn – 4:23 p.m.